

(DATE)

SENT VIA U.S. MAIL – Return Receipt Requested

(Name & Address of Recipient)

RE: Pre-suit Civil Theft Notice

To Whom it May Concern:

Without any legal justification, you have retained and refused to return my money in the amount of _____. **This constitutes civil theft in Florida.**

This notice is provided to you as a condition precedent for filing a lawsuit. See Fla. Stat. Sec. 772.11. A copy of said statute is attached hereto for your information. Be aware that the statute authorizes treble damages bringing the value of the damages and this demand to _____.

The statute allows you 30 days from the receipt of this letter within which to comply with this demand. If you comply, you will be given a written release from further civil liability for the wrongful retention of the money. The statute also provides for me to collect attorney's fees, if I retain an attorney, and court costs, to file suit to collect the money you owe me.

You should immediately pay to me the amount of \$_____. Your payment should be delivered to my attention and made out to _____. This demand will remain open for thirty days from the date you receive this letter.

Govern yourself accordingly.

Best regards,
